



**FINAL REPORT
COVER SHEET AND
INSTRUCTIONS**

Please use this form to file your FINAL project report for your Trust grant. The final report must be filed **in addition to** your last periodic report as specified in your grant contract. The final report consists of the following three parts:

1. **The Cover Sheet.** Please complete the information below as requested.
2. **Report on Matching and In-kind Expenditures.** (reverse side of this form) Use this form to report all resources expended on the project other than those funded by the Trust for the ENTIRE grant period. This is a summary of all matching/in-kind contributions for the entire grant period.
3. **Summary Narrative.** On a separate page(s) provide a summary of all activities from the **start of the project through completion.** This summary should include partner contribution information and results of the project. If modifications were made to the project after the grant was awarded, describe the changes and explain why they were necessary. We are primarily interested in the project for the period of the Trust participation for the purposes of this report. The final report must discuss the results or success of the project, including quantifying results, for example, acres restored, pounds recycled, # of trees planted, etc.

Project Sponsor: _____

Project Title: _____ **Project No.:** _____

Project Start Date: _____ **End Date:** _____

Award Amount: _____ **Expended Amount:** _____

Amount Refunded: _____

FOR THE SPONSOR: _____

Signature

Date

Typed or Printed Name

Title

Nebraska Environmental Trust Signature

Date